

NARRATIVE PROGRESS REPORT

Date prepared: 3/21/08

Project Information:

Project Title: Eliminating Barriers to Transit-Oriented Development	
RFP NUMBER: 2007-13	NJDOT RESEARCH PROJECT MANAGER: Vincent F. Nichnadowicz
NJ DOT TASK ORDER NO. 203	PRINCIPAL INVESTIGATOR: Daniel Chatman
Project Starting Date: 1/1/ 2007 Original Project Ending Date: 06/30/2009 Modified Completion Date: 12/31/2009	Period Starting Date: July 1, 2007 Period Ending Date: September 30, 2007

Percent of Work Completed:

Activity	% Complete This Period	Cumulative % Complete
Task 1—Review Literature and Data	45%	100%
Task 2—Research Design and Survey	2%	5%
Task 3—Parking Analysis	4%	6%
Task 4—Quantitative Analysis	0%	0%
Task 5—Prepare Reports	0%	0%
Task 6—Undertake outreach and implementation plan	0%	0%
Total	7%	16%

NJ DOT Concurrence: _____
Name Title Date

Progress by Task for this Reporting Period

The following activities were undertaken by the research team during this reporting period. The percentage of each task that has been completed is noted in parentheses.

Task 1. Review Literature and Data (45%)

- Complete review of existing literature and data
- Draft literature/data review text
- Draft parking statute text
- Draft elite interviews narrative

Task 2. Research Design and Survey (2%)

- Preliminary household survey questions

Task 3. Parking Analysis (4%)

- Finalized preliminary parking audit methodology
- Preliminary criteria for station selection, compiled data for such
- Field tested methodology in two locations—Metuchen (NEC) and Hoboken/Union City (HBLR station at 9th Street)

Task 4. Quantitative Analysis

- None scheduled

Task 5. Prepare Reports

- None scheduled

Task 6. Undertake outreach and implementation plan

- None scheduled

Anticipated activities next period by task

We anticipate undertaking the following activities during the fourth quarter of 2007 (October 1, 2007 to December 31, 2007) by task. The anticipated percentage of each task to be complete by the end of the quarter is noted in parentheses.

Task 1. Review Literature and Data

- Task complete

Task 2. Research Design and Survey (5%)

- Draft household survey questionnaire
- Prepare and submit IRB application for survey approval

Task 3. Parking Audit (2%)

- Finalize station selection criteria

Task 4. Quantitative Analysis

- None scheduled

Task 5. Prepare Reports

- None scheduled

Task 6. Undertake outreach and implementation plan

- None scheduled

List of deliverables provided in this period

Task 1. Interim report delivered on August 21, 2007

Progress on Implementation and Training Activities

None

Problems/Proposed Solutions

None

Eliminating Barriers to Transit-Oriented Development

NJ DOT Task Order No. 203

Budget Synopsis

Reporting Period: 7/1/07 to 9/30/07

Submitted by: Alan M. Voorhees Transportation Center at Rutgers University

Task No.	Task Description	Percent of Total Project Budget	Cost of Task	Current Billing Period		Previously Billed		Cumulative Expenses	
				% Completed	Total	% Completed	Total	% Completed	Total
1	Review literature & data	12%	\$20,272	45%	\$9,122	55%	\$11,149	100%	\$20,272
2	Research design & survey	57%	\$96,781	2%	\$1,936	3%	\$2,903	5%	\$4,839
3	Parking analysis	13%	\$21,971	4%	\$879	2%	\$439	6%	\$1,318
4	Quantitative analysis	6%	\$10,371	0%	\$-	0%	\$-	0%	\$-
5	Prepare reports	6%	\$9,522	0%	\$-	0%	\$-	0%	\$-
6	Undertake outreach & implement plan	6%	\$10,875	0%	\$-	0%	\$-	0%	\$-
	TOTAL	100%	\$169,791	7%	\$11,937	9%	\$14,492	16%	\$26,429

Additional / Extra Work

NOTE: The amounts reported above are estimates for reference purposes only and should not be used for official accounting purposes. For a more accurate accounting of project expenditures, please refer to the official invoice for this project issued by Rutgers University Division of Grant and Contract Accounting.

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